

The Anglican Diocese of South Carolina

Department of Student Ministries Event Registration & Payment Information

Registration

- Register for events online by the link on the ADOSC Student Ministry page. This allows youth leaders to register their group and prevents individuals from registering online apart from their group.
- Submit full payment online with a credit card or an online banking transfer (Online Check) via Shelby Giving. All participants are “registered” at the time payment is received. Payment by a mailed check will create a pending registration – meaning your group is not registered until the check is received. (Checks should be made payable to: Anglican Diocese of SC)
- Shelby Giving, our online registration program, provides a printout for each person registered with a registration number. This should provide you with sufficient documentation for your parish treasurer.
- Statements are available as soon as registration closes, from the Diocesan Office if your church needs them. Simply request one from Karen Rothenberger.
- Registration requires the actual names of each participant.
- All registrations are on a first-come, first-served basis.
- Early Bird pricing may be offered for events in order to provide cost savings to groups who register early.
- Registration must be complete by the deadline, which will be determined by the event location. Deadlines will be noted in promotional materials and emails.
- Late registrants should call the Diocesan office to inquire if space is available. Again, this will be done on a first-come, first-served basis and with complete payment via Shelby Giving.
- If you are unable to register online please contact Beth Snyder or Susan Burns at the Diocesan office (843-722-4075).
- Scholarship Requests must be submitted in advance of the event. Scholarship monies are available on a first come, first served basis. If forms are submitted at the time of registration, you will need to pay in full in order to reserve that space and then scholarships awarded will be refunded to the church. In the event that scholarship funds are not available, a full refund will be available if the student is therefore unable to attend.

Changes and Cancellations

- Changes may be made before the deadline and a credit – if appropriate – will be made.
- Approved add-ons may be paid for separately.
- Refunds will not be given after the deadline for participants who do not attend for whatever reason. This is because we are charged by the facility for all students registered regardless of actual attendance numbers.