

- 1. <u>DEADLINE</u>: COMPLETE AND RETURN THE VISITATION QUESTIONNAIRE 4-6 WEEKS IN ADVANCE OF THE VISITATION. THIS ENABLES THE BISHOP TO PROPERLY PLAN AND PREPARE.
- 2. <u>OVERNIGHT ACCOMODATIONS</u>: IF THAT REQUIRES OVERNIGHT ACCOMMODATIONS, THE PARISH IS ASKED TO MAKE THOSE ARRANGEMENTS ON THE BISHOP'S BEHALF.
- 3. <u>PROTOCOL</u>: Appropriate liturgical colors for the occasion are either the color of the season (especially during lent, advent, Easter) or **Red for Confirmation**. Please indicate your choice and any vestment preference on the questionnaire. If there is a deacon <u>assigned to the parish he or she should assist as bishop's chaplain</u>. When not present another person may be assigned for this role (where needed the bishop will instruct this person on his or her role and responsibilities).
- 4. <u>BISHOP'S DISCRETIONARY FUND</u>: It is customary that the open plate offering (or some alternative amount previously determined by the vestry) be designated for the Bishop's Discretionary Fund. Those funds should be conveyed after the visitation and at the convenience of the parish treasurer.
- 5. <u>COMPLETE THE ENTIRE FORM</u>: please indicate the time and choice of eucharistic service (i.e. Anglican standard text or renewed ancient text ) on the questionnaire.
- 6. <u>CONFIRMATION, NOT BAPTISM</u>: A REMINDER TO CLERGY IT IS THE BISHOP'S PREFERENCE FOR HIS ANNUAL VISITATION TO HAVE ONLY THE LITURGY FOR **CONFIRMATION**. – BAPTISMS CAN BE SCHEDULED AT THE CONVENIENCE OF THE PARISH CLERGY ON AN ALTERNATE DATE THAT WILL NOT REQUIRE THE BISHOP TO BE PRESENT.
- 7. <u>OTHER QUESTIONS</u>: ANY QUESTIONS REGARDING THE BISHOP'S SCHEDULE AND THE CUSTOMARIES OF AN EPISCOPAL VISIT SHOULD BE DIRECTED TO THE REV. JOYCE HARDER AT THE DIOCESAN HOUSE (843-722-4075) or jharder@adosc.org.

## VISITATION QUESTIONNAIRE

(Please return to the Bishop's Office 4<mark>-6 weeks in advance)</mark>

## General Information (PLEASE TYPE YOUR ANSWERS.)

Church Name:	Priest's Cell Phone:
Date of Visitation:	
Sunday Informati	on
Time of Service: Principal Service:	Time Anglican Standard Text Renewed Ancient Text
Approximate numb	er for:
Confirmo	ationReaffirmationReception
Vestments Desired(R	ochet & Chimere; Cope & Mitre; etc):
Color: (Red if Confirm	n <mark>ation</mark> ; otherwise, color of season)
Deacon or Person as	signed as Bishop's Chaplain :(see #3 on prior page)
Propers - ACNA:	
Old Testament	Psalm
Epistle	Gospel
Time:	ke for the Bishop to speak to our Confirmands
	ke for the Bishop to speak to our Adult Sunday School <b>Topic</b> :
Name of person wh	o will serve as photographer
	e is fine. Please send pictures <u>by the Monday after</u> for diocesan-wide lunter j <u>hunter@adosc.org</u> .
Type of Reception:	No reception Coffee only Light fare Lunch
Additional notes for t	ie Bishop: