

## The Anglican Diocese of South Carolina 2021 Budget

|  | 2020<br>Original<br>Budget | 2020<br>Revised<br>Budget | 2020<br>Actual   | 2021<br>Initial<br>Request<br>& 1st Draft | 2021<br>2nd<br>Draft | Variance<br>2021-2020<br>Compared to<br>Revised Budget |
|--|----------------------------|---------------------------|------------------|---|----------------------|--|
| <b>SUMMARY PAGE</b>                                  |                            |                           |                  |   |                      |  |
| <b>TOTAL INCOME</b>                                  | <b>2,394,600</b>           | <b>2,250,113</b>          | <b>2,578,761</b> | <b>2,221,021</b>                          | <b>2,396,468</b>     | <b>146,355</b>   |
| TOTAL CONGREGATIONAL DEVELOPMENT                     | 240,809                    | 233,309                   | 211,007          | 248,309                                   | 275,918              | 42,609   |
| TOTAL STUDENT MINISTRIES                             | 112,130                    | 109,630                   | 99,303           | 114,243                                   | 114,139              | 4,509  |
| TOTAL COLLEGE AND YOUNG ADULT MINISTRIES             | 44,693                     | 44,693                    | 44,693           | 22,347                                    | 22,347               | (22,346)   |
| TOTAL CHRISTIAN FAITH FORMATION                      | 114,470                    | 112,480                   | 99,164           | 110,448                                   | 110,011              | (2,469)  |
| TOTAL SOCIAL MINISTRIES                              | 38,000                     | 38,000                    | 38,000           | 38,000                                    | 38,000               | 0  |
| TOTAL STEWARDSHIP DEPARTMENT                         | 5,000                      | 0                         | 0                | 0   | 0                    | 0  |
| TOTAL MUSIC & EVANGELISM                             | 2,500                      | 0                         | 0                | 0   | 0                    | 0  |
| TOTAL CAMPS AND CONFERENCES                          | 0                          | 0                         | 0                | 0   | 50,000               | 50,000   |
| <b>TOTAL MISSION AND PROGRAMS WITHIN THE DIOCESE</b> | <b>557,602</b>             | <b>538,112</b>            | <b>492,167</b>   | <b>533,347</b>                            | <b>610,414</b>       | <b>72,303</b>  |
| TOTAL EPISCOPAL OFFICE                               | 393,701                    | 355,254                   | 344,954          | 470,084                                   | 477,372              | 122,118  |
| TOTAL COMMUNICATIONS                                 | 120,733                    | 99,733                    | 99,023           | 121,556                                   | 121,452              | 21,719   |
| <b>TOTAL EPISCOPAL OFFICE</b>                        | <b>514,434</b>             | <b>454,987</b>            | <b>443,977</b>   | <b>591,640</b>                            | <b>598,824</b>       | <b>143,837</b>   |
| TOTAL OUTREACH MINISTRIES                            | 207,700                    | 181,151                   | 181,152          | 187,100                                   | 204,647              | 23,496   |
| <b>TOTAL MINISTRY WITH OTHERS</b>                    | <b>207,700</b>             | <b>181,151</b>            | <b>181,152</b>   | <b>187,100</b>                            | <b>204,647</b>       | <b>23,496</b>  |
| TOTAL ADMINISTRATIVE STAFF                           | 260,154                    | 256,654                   | 255,330          | 258,756                                   | 254,861              | (1,793)  |
| TOTAL DIOCESAN HOUSE AND PROPERTY EXPENSES           | 205,361                    | 179,111                   | 196,880          | 175,780                                   | 200,880              | 21,769   |
| TOTAL PROGRAM AND CONFERENCE EXPENSES                | 649,350                    | 640,098                   | 533,098          | 474,398                                   | 526,842              | (113,256)  |
| <b>TOTAL ADMINISTRATION</b>                          | <b>1,114,865</b>           | <b>1,075,863</b>          | <b>985,308</b>   | <b>908,934</b>                            | <b>982,583</b>       | <b>(93,280)</b>  |
| <b>TOTAL EXPENSES</b>                                | <b>2,394,601</b>           | <b>2,250,113</b>          | <b>2,102,604</b> | <b>2,221,021</b>                          | <b>2,396,468</b>     | <b>146,356</b>   |
| <b>TOTAL CHANGE IN NET ASSETS</b>                    | <b>0</b>                   | <b>0</b>                  | <b>476,155</b>   | <b>0</b>                                  | <b>0</b>             | <b>0</b>   |

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|--|----------------------------|---------------------------|------------------|---|----------------------|--|
| <b>INCOME</b>                              |                            |                           |                  |   |                      |  |
| 40100 Pledges-Parishes & Missions          | 1,980,000                  | 1,736,042                 | 1,945,523        | 1,800,000                                 | 1,900,000            | 163,958  |
| 40105 Prior Year's Pledges                 | 30,000                     | 8,471                     | 8,471            | 10,000                                    | 80,168               | 71,697   |
| 40130 Interest & Dividends                 | 2,000                      | 2,000                     | 1,306            | 1,000                                     | 1,300                | (700)  |
| 40140 Miscellaneous Income                 | 40,000                     | 40,000                    | 61,140           | 35,000                                    | 40,000               | 0  |
| 40145 Congregational Development Income    | 25,000                     | 25,000                    | 25,000           | 25,000                                    | 25,000               | 0  |
| 40175 Income Designated for Legal Expenses | 317,600                    | 317,600                   | 395,170          | 350,021                                   | 350,000              | 32,400   |
| 40172 PPP loan Forgiveness Income          |                            | 121,000                   | 142,151          | 0   | 0                    | (121,000)  |
| <b>TOTAL INCOME</b>                        | <b>2,394,600</b>           | <b>2,250,113</b>          | <b>2,578,761</b> | <b>2,221,021</b>                          | <b>2,396,468</b>     | <b>146,355</b>   |

**Pledges-Parishes and Missions:** Estimated pledges from congregations based on voluntary asking of 10% of anticipated budget operating income for the coming year from each congregation.

**Prior Year's Pledges:** Pledges received for the previous year after closing the books on that year.

**Interest and Dividends:** Earnings from short-term investments and bank accounts.

**Miscellaneous Income:** Rental income, gain on investments, and miscellaneous undesignated income.

**Congregational Development Income:** Income from the Advancement Society to be applied to Vicar's salary at Resurrection, N. Chas. See Page 3.

**Income Designated for Legal Expenses:** Gifts and payments from churches designated for Legal Expenses.

**PPP Loan Forgiveness Income:** Income forgiven as a grant in 2020.

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|---|----------------------------|---------------------------|----------------|---|----------------------|--|
| <b>DEPARTMENT OF CONGREGATIONAL DEVELOPMENT</b> |                            |                           |                |   |                      |  |
| 50185 Charleston, St. Andrew's Mission          | 73,483                     | 73,483                    | 73,533         | 73,483                                    | 73,483               | 0  |
| 50187 Charleston, St. John's Chapel             | 84,826                     | 84,826                    | 84,826         | 84,826                                    | 84,826               | 0  |
| 50195 Resurrection, North Charleston            | 50,000                     | 50,000                    | 50,000         | 50,000                                    | 50,000               | 0  |
| <b>Total Charleston/West Charleston Deanery</b> | <b>208,309</b>             | <b>208,309</b>            | <b>208,359</b> | <b>208,309</b>                            | <b>208,309</b>       | <b>0</b>   |
| <b>Total Congregational Support</b>             | <b>208,309</b>             | <b>208,309</b>            | <b>208,359</b> | <b>208,309</b>                            | <b>208,309</b>       | <b>0</b>   |
| 50253 Church Planting                           | 15,000                     | 15,000                    | 2,648          | 25,000                                    | 25,000               | 10,000   |
| 50254 Church Revitalization                     | 5,000                      | 5,000                     | 0              | 10,000                                    | 10,000               | 5,000  |
| 50255 Development Reserve                       | 12,000                     | 5,000                     | 0              | 5,000                                     | 32,609               | 27,609   |
| 50270 Meetings, Travel, and Misc.               | 500                        | 0                         | 0              | 0   | 0                    | 0  |
| <b>Sub-total</b>                                | <b>32,500</b>              | <b>25,000</b>             | <b>2,648</b>   | <b>40,000</b>                             | <b>67,609</b>        | <b>42,609</b>  |
| <b>TOTAL CONGREGATIONAL DEVELOPMENT</b>         | <b>240,809</b>             | <b>233,309</b>            | <b>211,007</b> | <b>248,309</b>                            | <b>275,918</b>       | <b>42,609</b>  |

**Congregational Support:** Requests from missions and parishes for financial assistance to support staffing needs, capital improvement, or general operating budget. The Department of Congregational Development receives all requests and makes recommendations based on an individual analysis of each congregation's needs and according to principles for weighing grant requests as adopted by the department.

**Charleston, St. Andrew's Mission:** Support for Vicar's salary and benefits.

**Charleston, St. John's Chapel :** Support for Vicar's salary

**Resurrection, North Charleston:** Support for Vicar's salary package; \$25,000 from Advancement Society as shown in Congregational Development Income line 40145. \$25,000 from the Diocese.

**Church Planting:** Reimbursement to Canon for Church Planting's church to help offset the payroll cost of his diocesan work. Off-budget fund of approximately \$30,000 remains to be used for church planting expenses.

**Church Revitalization:** Travel and expenses for a Canon for Church Revitalization.

**Development Reserve:** An emergency account to aid congregations in unforeseen and unbudgeted situations.

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|---|----------------------------|---------------------------|----------------|---|----------------------|--|
| <b>DEPARTMENT OF STUDENT MINISTRIES</b>       |                            |                           |                |   |                      |  |
| <b>EVENTS - IN DIOCESE</b>                    |                            |                           |                |   |                      |  |
| 50330 Re: Generate                            | 500                        | 500                       | 0              | 500                                       | 500                  | 0  |
| 50332 Refuge                                  | 500                        | 500                       | 460            | 500                                       | 500                  | 0  |
| 50335 Mondo Weekend                           | 500                        | 500                       | (53)           | 500                                       | 500                  | 0  |
| 50347 Scholarships                            | 300                        | 300                       | 0              | 500                                       | 500                  | 200  |
| 50337 Middle School Discipleship Event        | 0                          | 0                         | 0              | 500                                       | 500                  | 500  |
| <b>EVENTS - OUT OF DIOCESE</b>                |                            |                           |                |   |                      |  |
| 50378 Anglican Partnerships                   | 1,500                      | 1,500                     | 10             | 1,500                                     | 1,500                | 0  |
| <b>TRAINING &amp; SUPPORT</b>                 |                            |                           |                |   |                      |  |
| 50385 Volunteer Training                      | 500                        | 500                       | 0              | 500                                       | 500                  | 0  |
| 50388 Student Minister Training               | 2,000                      | 2,000                     | 754            | 2,000                                     | 2,000                | 0  |
| 50391 Youth Commission                        | 1,000                      | 1,000                     | 427            | 1,200                                     | 1,200                | 200  |
| 50392 Pastoral Care                           | 1,200                      | 1,200                     | 150            | 1,200                                     | 1,200                | 0  |
| 50394 Resources                               | 1,000                      | 1,000                     | 1,006          | 1,000                                     | 1,000                | 0  |
| 50396 Program Development                     | 2,750                      | 2,750                     | 0              | 3,000                                     | 3,000                | 250  |
| <b>ADMINISTRATION</b>                         |                            |                           |                |   |                      |  |
| 50317 Coordinator Salary                      | 73,367                     | 73,367                    | 73,367         | 73,367                                    | 73,367               | 0  |
| 50318 Coordinator Insurance, FICA, Retirement | 19,513                     | 19,513                    | 19,181         | 19,976                                    | 19,872               | 359  |
| 50319 Coordinator Continuing Ed               | 1,500                      | 500                       | 475            | 1,500                                     | 1,500                | 1,000  |
| 50320 Coordinator Travel                      | 3,000                      | 1,500                     | 94             | 3,000                                     | 3,000                | 1,500  |
| 50315 Communications                          | 3,000                      | 3,000                     | 3,432          | 3,500                                     | 3,500                | 500  |
| <b>TOTAL STUDENT MINISTRIES</b>               | <b>112,130</b>             | <b>109,630</b>            | <b>99,303</b>  | <b>114,243</b>                            | <b>114,139</b>       | <b>4,509</b>   |

**Re:Generate:** High School fall conference.

**Refuge:** High School spring retreat.

**Mondo Weekend:** Middle School fall conference.

**Scholarships:** Assists those in need to attend conferences and retreats.

**Middle School Discipleship Event:** Replaces prior Jesus Weekend event for confirmation-age youth.

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|----------------------------|---------------------------|----------------|---|----------------------|--|
|----------------------------|---------------------------|----------------|---|----------------------|--|

**Anglican Partnerships:** To participate in, support, or create global Anglican partnerships. Travel and Conference Fees as needed.

**Volunteer and Student Minister Training:** Resources and meeting expenses for training.

**Youth Commission:** Training, shirts, meals associated with serving on diocesan events and convention.

**Pastoral Care:** Expenses related to mentoring and caring for youth ministers.

**Resources:** To review and share curriculum, books; buy resources for general use.

**Program Development:** Compensates for expertise and guidance for developing and running events.

**Student Ministries Coordinator Salary & Benefits:** The salary and benefits package for the Coordinator

**Communications:** Coordinator cell phone, internet, web site hosting, data and software updates, postage & misc.

### DEPARTMENT OF COLLEGE AND YOUNG ADULT MINISTRIES

|                            |        |        |        |        |        |          |
|----------------------------|--------|--------|--------|--------|--------|----------|
| 50525 The Citadel Chaplain | 44,693 | 44,693 | 44,693 | 22,347 | 22,347 | (22,346) |
|----------------------------|--------|--------|--------|--------|--------|----------|

|   |               |               |               |               |               |                 |
|---|---------------|---------------|---------------|---------------|---------------|-----------------|
| <b>TOTAL COLLEGE AND YOUNG ADULT MINISTRIES</b> | <b>44,693</b> | <b>44,693</b> | <b>44,693</b> | <b>22,347</b> | <b>22,347</b> | <b>(22,346)</b> |
|---|---------------|---------------|---------------|---------------|---------------|-----------------|

**The Citadel Chaplain:** Supplement to support salary and benefits for the full-time Citadel chaplain.

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|--|----------------------------|---------------------------|----------------|---|----------------------|--|
| <b>DEPARTMENT OF CHRISTIAN FAITH FORMATION</b> |                            |                           |                |   |                      |  |
| 50687 Communication and Technology             | 4,000                      | 4,000                     | 2,673          | 4,000                                     | 4,000                | 0  |
| 50693 Resourcing                               | 1,300                      | 1,300                     | 1,340          | 1,300                                     | 1,300                | 0  |
| 50691 Leadership Development                   | 1,200                      | 1,200                     | 1,364          | 1,200                                     | 1,200                | 0  |
| <b>DIOCESAN MINISTRIES</b>                     |                            |                           |                |   |                      | 0  |
| 50605 Men's Ministry                           | 5,000                      | 5,000                     | 2,942          | 3,000                                     | 3,000                | (2,000)  |
| 50610 Women's Ministry                         | 500                        | 500                       | 0              | 500                                       | 500                  | 0  |
| 50615 Grandparenting Ministry                  | 5,000                      | 5,000                     | 800            | 5,000                                     | 5,000                | 0  |
| 50620 Children & Family Ministry               | 3,000                      | 3,000                     | 29             | 2,000                                     | 2,000                | (1,000)  |
| 50625 Marriage Ministry                        | 1,000                      | 1,000                     | 0              | 1,000                                     | 1,000                | 0  |
| <b>DCFF COORDINATOR</b>                        |                            |                           |                |   |                      | 0  |
| 50665 Coordinator Salary                       | 65,119                     | 65,119                    | 65,119         | 65,119                                    | 65,119               | 0  |
| 50675 Coordinator FICA, Ins. & Retirement      | 24,851                     | 24,851                    | 24,589         | 25,829                                    | 25,392               | 541  |
| 50681 Coordinator Travel                       | 2,500                      | 1,500                     | 298            | 500                                       | 500                  | (1,000)  |
| 50685 Coordinator Continuing Ed                | 1,000                      | 10                        | 10             | 1,000                                     | 1,000                | 990  |
| <b>TOTAL CHRISTIAN FAITH FORMATION</b>         | <b>114,470</b>             | <b>112,480</b>            | <b>99,164</b>  | <b>110,448</b>                            | <b>110,011</b>       | <b>(2,469)</b>   |

The mission statement for the department is "The Church and the home working together to make disciples through the ages and stages of life."

**Communication and Technology:** This includes the costs of internet, cell phone, publicity, and web site. Includes ongoing project to make an online Orientation Manual to assist our churches in connecting our ministries together.

**Resourcing:** This cost covers one year of Right Now Media for churches to access a video catalogue of Bible studies.

**Leadership Development:** Investing in leaders through time and trainings is essential as ministries expand and grow. We are establishing hubs of leaders in several locations in the the diocese, training and equipping them with resources to keep up with the growth.

**Diocesan Ministries:** To provide support and partnership opportunities for the various ministries of the diocese which fall under the Department of Christian Faith Formation Funds will be used to support conferences, travel, meetings, publicity, training, video conferencing, etc. as needed

**DCFF Coordinator Salary & Benefits:** The salary and benefits package for the Coordinator for the DCFF including expenses for him to attend professional development opportunities and general travel around the diocese.

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|--|----------------------------|---------------------------|----------------|---|----------------------|--|
| <b>DEPARTMENT OF SOCIAL MINISTRIES</b> |                            |                           |                |   |                      |  |
| 50740 Hispanic Ministries              | 38,000                     | 38,000                    | 38,000         | 38,000                                    | 38,000               | 0  |
| <b>TOTAL SOCIAL MINISTRIES</b>         | <b>38,000</b>              | <b>38,000</b>             | <b>38,000</b>  | <b>38,000</b>                             | <b>38,000</b>        | <b>0</b>   |

**Hispanic Ministries:** Funding to assist with personnel and operations costs for "the Church on the Move" taking church to our Hispanic friends who otherwise would not be reached. Additional funds will still need to be raised throughout the diocese to maintain this ministry. This will fund payroll for Fr. David Dubay (\$18,000) and Mr. Rodrigo Sousa (\$12,000). The remainder will provide food and supplies at worship services and upkeep and fuel and maintenance for Hispanic Ministries van.

### DEPARTMENT OF STEWARDSHIP

|                                     |              |          |          |          |          |          |
|-------------------------------------|--------------|----------|----------|----------|----------|----------|
| 50842 Training Conferences          | 5,000        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL STEWARDSHIP DEPARTMENT</b> | <b>5,000</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**Stewardship Program:** An allowance for training conferences in Stewardship. No request for 2021.

### DIVISIONS OF MUSIC & EVANGELISM

|  |              |          |          |          |          |          |
|--|--------------|----------|----------|----------|----------|----------|
| 50860 Division of Liturgy & Church Music | 0            | 0        | 0        | 0        | 0        | 0        |
| 50865 Division of Evangelism             | 2,500        | 0        | 0        | 0        | 0        | 0        |
| <b>TOTAL MUSIC &amp; EVANGELISM</b>      | <b>2,500</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

**Division of Liturgy & Music:** No request since 2017.

**Division of Evangelism:** Funding to hold workshops in 2020. No request for 2021.

### DEPARTMENT OF CAMPS AND CONFERENCES

|  |          |          |          |          |               |               |
|--|----------|----------|----------|----------|---------------|---------------|
| 50810 Support for St. Christopher Camp & Conference Center | 0        | 0        | 0        | 0        | 50,000        | 50,000        |
| <b>TOTAL CAMPS AND CONFERENCES</b>                         | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>50,000</b> | <b>50,000</b> |

**Support for St. Christopher Camp & Conference Center:** Support for their budget in 2021.

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|---|----------------------------|---------------------------|----------------|---|----------------------|--|
| <b>EPISCOPAL OFFICE</b>                                     |                            |                           |                |   |                      |  |
| <b>THE BISHOP</b>   |                            |                           |                |   |                      |  |
| 50907 Bishop Lawrence Salary                                | 109,246                    | 95,590                    | 95,590         | 109,246                                   | 109,246              | 13,656   |
| 50908 Bishop Lawrence Utilities & Hsg. Allow.               | 16,250                     | 13,650                    | 16,250         | 16,250                                    | 16,250               | 2,600  |
| 50909 Bishop Lawrence Ins. & Retirement                     | 40,101                     | 36,422                    | 35,102         | 41,018                                    | 40,731               | 4,309  |
| 50911 Bishop Lawrence Annuity                               | 10,000                     | 10,000                    | 10,000         | 10,000                                    | 10,000               | 0  |
| 50912 Bishop Lawrence Travel & Expenses                     | 35,000                     | 25,000                    | 11,670         | 35,000                                    | 35,000               | 10,000   |
| <b>THE SUFFRAGAN BISHOP</b>                                 |                            |                           |                |   |                      |  |
| 50941 Suffragan Bishop's Annual Retirement Supplement       | 19,200                     | 19,200                    | 19,200         | 19,200                                    | 19,200               | 0  |
| <b>BISHOPS' ASSISTANCE</b>                                  |                            |                           |                |   |                      |  |
| 50960 Canon to the Ordinary Salary                          | 55,148                     | 55,148                    | 55,148         | 51,881                                    | 51,881               | (3,267)  |
| 50961 Canon to the Ordinary Housing Allowance               | 32,625                     | 32,625                    | 32,625         | 35,892                                    | 35,892               | 3,267  |
| 50962 Canon to the Ordinary SS Allowance                    | 4,176                      | 4,176                     | 4,176          | 4,176                                     | 4,176                | 0  |
| 50965 Canon to the Ordinary Ins. & Retirement               | 29,607                     | 29,607                    | 29,851         | 30,585                                    | 30,148               | 541  |
| 50967 Canon to the Ordinary Travel & Expenses               | 2,500                      | 1,500                     | 356            | 1,500                                     | 2,500                | 1,000  |
| 50968 Canon to the Ordinary Cont. Ed.                       | 750                        | 0                         | 18             | 500                                       | 750                  | 750  |
| 53226 Canon Theologian Salary                               | 11,108                     | 9,720                     | 9,720          | 9,720                                     | 11,108               | 1,388  |
| 53227 Canon Theologian Housing Allowance                    | 21,088                     | 17,525                    | 17,525         | 17,525                                    | 21,088               | 3,563  |
| 53228 Canon Theologian Retirement                           | 3,924                      | 3,014                     | 3,014          | 3,014                                     | 3,924                | 910  |
| 53229 Canon Theologian Soc. Sec. Allowance                  | 978                        | 577                       | 577            | 577                                       | 978                  | 401  |
| 53231 Canon Theologian Travel & Expenses                    | 2,000                      | 1,500                     | 2,039          | 1,500                                     | 2,000                | 500  |
| <b>BISHOP TRANSITION EXPENSES</b>                           |                            |                           |                |   |                      |  |
| 50915 Search Committee Expenses                             | 0                          | 0                         | 2,093          | 50,000                                    | 50,000               | 50,000   |
| 50920 Special Election Convention Expenses                  | 0                          | 0                         | 0              | 7,500                                     | 7,500                | 7,500  |
| 50925 Reserve for 2022 Consecration and Transition Expenses | 0                          | 0                         | 0              | 25,000                                    | 25,000               | 25,000   |
| <b>TOTAL EPISCOPAL OFFICE</b>                               | <b>393,701</b>             | <b>355,254</b>            | <b>344,954</b> | <b>470,084</b>                            | <b>477,372</b>       | <b>122,118</b>   |

**Bishop's Salary and Benefits:** Salary package including the usual travel, lodging, and meals away from home, automobile purchase, continuing ed, books, and entertainment expenses.

**Suffragan Bishop's Retirement Package:** A lifetime annual retirement supplement as approved by council at its January 30, 2007 meeting.

**Canon to the Ordinary Salary and Benefits:** Salary package for the Canon to the Ordinary.



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|--|----------------------------|---------------------------|----------------|---|----------------------|--|
| <b>Canon Theologian:</b> A part time position with duties assigned by the Bishop.  |                            |                           |                |   |                      |  |
| <b>Bishop Transition Expenses:</b> Expenses for the search committee which includes meetings, travel and lodging for committee members and candidates; special election convention and an allowance to set aside funds for 2022 to help cover consecration, moving expenses, and other transition costs. |                            |                           |                |   |                      |  |
| <b>COMMUNICATIONS</b>  |                            |                           |                |   |                      |  |
| 51010 Jubilate Deo Production Expense  | 19,000                     | 4,000                     | 2,826          | 19,000                                    | 19,000               | 15,000   |
| 51011 E-Newsletter Expenses  | 1,000                      | 1,000                     | 1,004          | 960                                       | 960                  | (40)   |
| 51012 Internet and Web Site Expenses   | 5,400                      | 5,400                     | 9,437          | 9,000                                     | 9,000                | 3,600  |
| 51014 Photography/Videography Expense  | 500                        | 500                       | 609            | 500                                       | 500                  | 0  |
| 51013 Telephone Expenses   | 1,200                      | 1,200                     | 1,366          | 1,500                                     | 1,500                | 300  |
| 51009 Office Supplies  | 350                        | 350                       | 431            | 350                                       | 350                  | 0  |
| 51020 Memberships & Subscriptions  | 600                        | 600                       | 124            | 600                                       | 600                  | 0  |
| 51020 Communications Assistance  | 10,000                     | 5,000                     | 2,192          | 7,500                                     | 7,500                | 2,500  |
| 51015 Director of Communications: Salary   | 63,000                     | 63,000                    | 63,000         | 63,000                                    | 63,000               | 0  |
| 51017 Director of Communications: FICA, Ins., Retirement   | 17,683                     | 17,683                    | 17,494         | 18,146                                    | 18,042               | 359  |
| 51019 Director of Communications: Travel & Contin Ed   | 2,000                      | 1,000                     | 540            | 1,000                                     | 1,000                | 0  |
| <b>TOTAL COMMUNICATIONS</b>  | <b>120,733</b>             | <b>99,733</b>             | <b>99,023</b>  | <b>121,556</b>                            | <b>121,452</b>       | <b>21,719</b>  |

**Jubilate Deo Production Expense:** The cost of printing, mailing, and incidental supplies needed in the publication and mailing of the diocesan newspaper. Currently 3 issues per year.

**E-Newsletter Expense:** Ongoing program costs to create and distribute the bi-weekly e-newsletter.

**Internet and Web Site Expenses:** Costs for web site hosting and updating, e-mail boxes, office internet, software, and on-line registration and payment processing for diocesan events.

**Photography/Videography Expense:** Fees for use of stock photography in Jubilate Deo and newsletter, as well a provision to hire professional photographers for events as needed.

**Telephone Expense:** Long distance and cell phone charges related to the newspaper and other communications as needed.

**Office Supplies:** Incidental usual office supplies.

**Communications Membership/Subscriptions:** Includes the cost for local newspapers, Creative Live, Adobe Suite, etc.

## The Anglican Diocese of South Carolina 2021 Budget

|  | 2020<br>Original<br>Budget | 2020<br>Revised<br>Budget | 2020<br>Actual | 2021<br>Initial<br>Request<br>& 1st Draft | 2021<br>2nd<br>Draft | Variance<br>2021-2020<br>Compared to<br>Revised Budget |
|--|----------------------------|---------------------------|----------------|---|----------------------|--|
|--|----------------------------|---------------------------|----------------|---|----------------------|--|

**Communications Assistance:** To hire a part time temporary assistant to fill in for Communications Director during her time off, and to assist with social media and website updates. This request also includes funds to venture into video and audio recordings for the website, and to assist churches with their communications needs.

**Director of Communications Salary and Benefits:** Salary package for the director, who prepares the Jubilate Deo, the bi-weekly e-newsletter, and other communications in the diocese.

### OUTREACH MINISTRIES

|   |                |                |                |                |                |               |
|---|----------------|----------------|----------------|----------------|----------------|---------------|
| 51043 Provincial Affiliation Support (ACNA) | 204,700        | 181,151        | 181,152        | 187,100        | 204,647        | 23,496        |
| 51064 Canterbury House                      | 3,000          | 0              | 0              | 0              | 0              | 0             |
| <b>TOTAL OUTREACH MINISTRIES</b>            | <b>207,700</b> | <b>181,151</b> | <b>181,152</b> | <b>187,100</b> | <b>204,647</b> | <b>23,496</b> |

**Provincial Affiliation Support:** To provide for Provincial Affiliation Support to the Anglican Church in North America.

**Other Gifts:** Modest gifts to a number of diocesan and regional institutions governed by independent boards of directors, thereby keeping before us our continuing relationship to them.

### DIOCESAN ADMINISTRATIVE STAFF

|  |                |                |                |                |                |                |
|--|----------------|----------------|----------------|----------------|----------------|----------------|
| 53057 Administrative Staff Salaries                      | 195,012        | 195,012        | 193,603        | 195,012        | 195,012        | 0              |
| 53060 Administrative Staff Insurance, FICA, & Retirement | 60,392         | 60,392         | 59,149         | 62,244         | 54,849         | (5,543)        |
| 53063 Admin. Staff Travel & Continuing Ed                | 4,000          | 500            | 1,630          | 500            | 4,000          | 3,500          |
| 53065 Contract Staffing                                  | 750            | 750            | 948            | 1,000          | 1,000          | 250            |
| <b>TOTAL ADMINISTRATIVE STAFF</b>                        | <b>260,154</b> | <b>256,654</b> | <b>255,330</b> | <b>258,756</b> | <b>254,861</b> | <b>(1,793)</b> |

**Administrative Staff Salaries and Benefits** include those of the Assistant Treasurer/Administrator, the Human Resources Manager, Bishop's Assistant, and Diocesan Receptionist.

**Administrative Staff Travel & Continuing Education:** Mileage and continuing education allowance for the administrative staff.

**Contract Staffing:** To allow for outside accountant to come in and reconcile all bank statements, thereby maintaining proper internal controls.

## The Anglican Diocese of South Carolina 2021 Budget

|   | 2020<br>Original<br>Budget | 2020<br>Revised<br>Budget | 2020<br>Actual | 2021<br>Initial<br>Request<br>& 1st Draft | 2021<br>2nd<br>Draft | Variance<br>2021-2020<br>Compared to<br>Revised Budget |
|---|----------------------------|---------------------------|----------------|---|----------------------|--|
| <b>PROPERTY AND EQUIPMENT EXPENSES</b>            |                            |                           |                |   |                      |  |
| 53077 Hdqtrs. Insurance & Workman's Comp          | 62,000                     | 62,000                    | 70,221         | 65,000                                    | 70,000               | 8,000  |
| 53083 Electricity & Water                         | 9,000                      | 6,000                     | 6,914          | 6,800                                     | 6,900                | 900  |
| 53085 Telephone                                   | 9,000                      | 9,000                     | 10,424         | 10,000                                    | 10,000               | 1,000  |
| 53090 Office Supplies and Postage                 | 18,000                     | 17,000                    | 14,397         | 15,000                                    | 15,000               | (2,000)  |
| 53091 Bankcard Merchant Fees                      | 700                        | 700                       | 630            | 700                                       | 700                  | 0  |
| 53092 Maintenance and Supplies                    | 19,500                     | 19,500                    | 16,601         | 15,000                                    | 20,000               | 500  |
| 53097 18 Hanover St. Maintenance & Utilities      | 10,000                     | 0                         | 0              | 5,000                                     | 10,000               | 10,000   |
| 53100 Maintenance-Cathedral Charge                | 12,500                     | 6,250                     | 6,250          | 6,250                                     | 6,250                | 0  |
| 53103 129 Coming St. Maintenance                  | 12,000                     | 6,000                     | 6,000          | 6,000                                     | 12,000               | 6,000  |
| 53105 Janitorial Service                          | 6,900                      | 6,900                     | 5,129          | 5,530                                     | 5,530                | (1,370)  |
| 53110 Office Equipment Replacement/Leases         | 20,000                     | 20,000                    | 27,604         | 20,000                                    | 24,000               | 4,000  |
| 53112 Depreciation Expense                        | 7,261                      | 7,261                     | 7,261          | 2,000                                     | 2,000                | (5,261)  |
| 53115 Network Software & Hardware                 | 18,500                     | 18,500                    | 25,449         | 18,500                                    | 18,500               | 0  |
| <b>TOTAL DIOCESAN HOUSE AND PROPERTY EXPENSES</b> | <b>205,361</b>             | <b>179,111</b>            | <b>196,880</b> | <b>175,780</b>                            | <b>200,880</b>       | <b>21,769</b>  |

**Comprehensive, Liability, Property, & Workman's Comp Insurance:** Comprehensive liability, flood, and property insurance on all diocesan-owned property. Workman's compensation insurance covers diocesan employees, excluding St. Christopher Camp and Conf. Ctr. employees. It also includes non-owned auto liability and a fidelity bond.

**Electricity and Water:** Utilities for the diocesan house.

**Telephone:** Includes local and long-distance charges for the diocesan house, internet phone system, staff cell phones, and annual maintenance on telephone system.

**Office Supplies, Postage:** General office supplies and small office equipment purchases not attributable to a committee or department.

**Bankcard Merchant Fees:** Credit card and ACH fees associated with online registrations and payments, not attributable to a specific ministry department.

**Maintenance and Supplies:** Expenses in this category include security system monitoring, repairs and routine maintenance on the building and all equipment. To prepare for anticipated large diocesan house improvements, an annual amount of \$10,000 is added to this item to escrow in a special fund.

**18 Hanover St. Maintenance & Utilities:** Routine maintenance, insurance, and Charleston County user fees at St. John's Chapel. The diocese owns this building.

## The Anglican Diocese of South Carolina 2021 Budget

| 2020<br>Original<br>Budget | 2020<br>Revised<br>Budget | 2020<br>Actual | 2021<br>Initial<br>Request<br>& 1st Draft | 2021<br>2nd<br>Draft | Variance<br>2021-2020<br>Compared to<br>Revised Budget |
|----------------------------|---------------------------|----------------|---|----------------------|--|
|----------------------------|---------------------------|----------------|---|----------------------|--|

**Maintenance-Cathedral Charge:** Allowance paid to the Cathedral of St. Luke & St. Paul to defray the cost of regular use of the building for diocesan-sponsored meetings and events, and use of their sexton as needed.

**129 Coming St. Maintenance:** Routine landscape fees, maintenance, termite bond renewal, and Charleston County user fees for rental property. These expenses are offset by rental income on page 2.

**Janitorial Service:** Payments to outside cleaning service for the diocesan house.

**Office Equipment Replacement/Leases:** Covers the cost of capital lease payments on the copiers, mailing machine, maintenance and replacement of computers, equipment, and other purchases.

**Depreciation Expense:** Office Contents and capital improvements over \$5,000 in cost are capitalized and expensed over the useful life of the item in this category.

**Network Software and Hardware:** Hosting and support service for headquarters software and upgrades to the network as needed. Also includes network maintenance contract.

**Audit:** An annual audit is performed on the Diocese, Trustees, and St. Christopher Camp & Conference Center. This is the diocesan operations portion of the total cost.

## The Anglican Diocese of South Carolina 2021 Budget

|   | 2020<br>Original<br>Budget | 2020<br>Revised<br>Budget | 2020<br>Actual | 2021<br>Initial<br>Request<br>& 1st Draft | 2021<br>2nd<br>Draft | Variance<br>2021-2020<br>Compared to<br>Revised Budget |
|---|----------------------------|---------------------------|----------------|---|----------------------|--|
| <b>DIOCESAN PROGRAM, CONFERENCE, and OTHER EXPENSES</b> |                            |                           |                |   |                      |  |
| 53140 Diocesan Convention Expense                       | 10,000                     | 5,000                     | 5,000          | 10,000                                    | 10,000               | 5,000  |
| 53142 ACNA delegates to Provincial Assembly/Council     | 10,000                     | 10,000                    | 10,000         | 10,000                                    | 10,000               | 0  |
| 53144 ACNA Executive Committee Meeting Expense          | 500                        | 500                       | 0              | 500                                       | 0                    | (500)  |
| 53145 Expense of Council & Other Committees             | 8,000                      | 4,000                     | 4,636          | 6,000                                     | 6,000                | 2,000  |
| 53163 Retiree Medicare Supplement                       | 20,000                     | 19,748                    | 18,672         | 19,748                                    | 18,192               | (1,556)  |
| 53165 Commission on Ministry Expense                    | 4,000                      | 4,000                     | 3,393          | 4,000                                     | 4,000                | 0  |
| 53167 Clergy Conference/meetings                        | 5,000                      | 5,000                     | 75             | 5,000                                     | 5,000                | 0  |
| 53168 Sexual Harassment/Abuse Prevention Training       | 7,800                      | 7,800                     | 6,650          | 6,650                                     | 6,650                | (1,150)  |
| 53170 Clergy Spouse's Conference                        | 4,000                      | 4,000                     | 3,983          | 4,000                                     | 4,000                | 0  |
| 53171 Vocational Deacons' Training Program              | 5,000                      | 5,000                     | 5,000          | 0   | 5,000                | 0  |
| 53172 Legal Expenses                                    | 566,350                    | 566,350                   | 466,570        | 400,000                                   | 400,000              | (166,350)  |
| 53173 Payroll Processing Program                        | 400                        | 400                       | 0              | 0   | 0                    | (400)  |
| 53174 Internal Audit Program                            | 600                        | 600                       | 0              | 500                                       | 0                    | (600)  |
| 53175 Loan Interest                                     | 0                          | 0                         | 1,119          | 0   | 0                    | 0  |
| 53120 Audit   | 7,700                      | 7,700                     | 8,000          | 8,000                                     | 8,000                | 300  |
| 53176 Reserve for Contingencies                         | 0                          | 0                         | 0              | 0   | 50,000               | 50,000   |
| <b>TOTAL DIOCESAN PROGRAM AND CONFERENCE EXPENSES</b>   | <b>649,350</b>             | <b>640,098</b>            | <b>533,098</b> | <b>474,398</b>                            | <b>526,842</b>       | <b>(113,256)</b>                                       |

**Diocesan Convention Expense:** The expenses for the annual diocesan convention vary greatly from year to year depending on location and events. This amount goes into the convention fund. Convention expenses include the cost of printing the journal.

**ACNA Delegates to Provincial Assembly/Council:** Escrowed amount to send approximately 20 delegates to Provincial meeting in 2021.

**ACNA Executive Committee Meeting Expense:** Travel and registration expense for our chancellor to attend the meetings.

**Expense of Council & Special Committees:** This includes all meetings, travel, and office expenses relating to Council, Standing Committee, and any other special meetings or committees not otherwise provided for in another department.

**Group Health Insurance-Retirees:** Health insurance premiums for the supplement to Medicare for clergy who retired prior to 2013. Premiums are paid on a "sliding scale"; those retirees with less in retirement income receive more of their premium paid by the diocese and vice-versa.

**Commission on Ministry Expense:** Those expenses associated with the ordination process including COM meetings and conferences, background checks, travel and lodging to the annual provincial provincial conference on ministry development, and fees paid to the General Board of Examining Chaplains for candidates to take the General Ordination Examination.

## The Anglican Diocese of South Carolina 2021 Budget

| 2020<br>Original<br>Budget | 2020<br>Revised<br>Budget | 2020<br>Actual | 2021<br>Initial<br>Request<br>& 1st Draft | 2021<br>2nd<br>Draft | Variance<br>2021-2020<br>Compared to<br>Revised Budget |
|----------------------------|---------------------------|----------------|---|----------------------|--|
|----------------------------|---------------------------|----------------|---|----------------------|--|

**Clergy Conference:** Subsidy for expenses associated with annual gathering(s) of diocesan clergy.

**Sexual Harassment and Abuse Prevention Training:** To provide funding for instruction, mileage, copying, etc. and the online training program provided by Praesidium.

**Clergy Spouse Conference:** An annual retreat for spouses of clergy. Most of the expense is covered by registration fees, however, an amount is needed from the budget to keep it affordable.

**Vocational Deacon's Meetings:** Funding to provide scholarships for the class members.

**Legal Expenses:** Anticipated legal expenses for 2021. This is offset by anticipated income from churches and gifts shown on page 2.

**Payroll Processing Expenses:** Costs to assist missions in the Diocesan Payroll Program.

**Internal Audit Program:** Expenses for the diocesan internal auditor.

**Reserve for Contingencies:** An allowance for unforeseen expenses as needed.