

#### THE ANGLICAN DIOCESE OF SOUTH CAROLINA

2021 Proposed Budget

For Convention Approval

March 13, 2021

	2020 Original Budget	2020 Revised Budget	2020 Actual	2021 Initial Request & 1st Draft	2021 2nd Draft	Variance 2021-2020 Compared to
SUMMARY PAGE				& ISt Drait		Revised Budget
TOTAL INCOME	2,394,600	2,250,113	2,578,761	2,221,021	2,396,468	146,355
TOTAL CONGREGATIONAL DEVELOPMENT	240,809	233,309	211,007	248,309	275,918	42,609
TOTAL STUDENT MINISTRIES	112,130	109,630	99,303	114,243	114,139	4,509
TOTAL COLLEGE AND YOUNG ADULT MINISTRIES	44,693	44,693	44,693	22,347	22,347	(22,346)
TOTAL CHRISTIAN FAITH FORMATION	114,470	112,480	99,164	110,448	110,011	(2,469)
TOTAL SOCIAL MINISTRIES	38,000	38,000	38,000	38,000	38,000	0
TOTAL STEWARDSHIP DEPARTMENT	5,000	0	0	0	0	0
TOTAL MUSIC & EVANGELISM	2,500	0	0	0	0	0
TOTAL CAMPS AND CONFERENCES	0	0	0	0	50,000	50,000
TOTAL MISSION AND PROGRAMS WITHIN THE DIOCESE	557,602	538,112	492,167	533,347	610,414	72,303
TOTAL EPISCOPAL OFFICE	393,701	355,254	344,954	470,084	477,372	122,118
TOTAL COMMUNICATIONS	120,733	99,733	99,023	121,556	121,452	21,719
TOTAL EPISCOPAL OFFICE	514,434	454,987	443,977	591,640	598,824	143,837
TOTAL OUTREACH MINISTRIES	207,700	181,151	181,152	187,100	204,647	23,496
TOTAL MINISTRY WITH OTHERS	207,700	181,151	181,152	187,100	204,647	23,496
TOTAL ADMINISTRATIVE STAFF	260,154	256,654	255,330	258,756	254,861	(1,793)
TOTAL DIOCESAN HOUSE AND PROPERTY EXPENSES	205,361	179,111	196,880	175,780	200,880	21,769
TOTAL PROGRAM AND CONFERENCE EXPENSES	649,350	640,098	533,098	474,398	526,842	(113,256)
TOTAL ADMINISTRATION	1,114,865	1,075,863	985,308	908,934	982,583	(93,280)
TOTAL EXPENSES	2,394,601	2,250,113	2,102,604	2,221,021	2,396,468	146,356
TOTAL CHANGE IN NET ASSETS	0	0	476,155	0	0	0
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	2020	2020	2020	2021	2021	Variance
	Original	Revised	Actual	Initial	2nd	2021-2020
	Budget	Budget		Request	Draft	Compared to
				& 1st Draft		<b>Revised Budget</b>
INCOME						
40100 Pledges-Parishes & Missions	1,980,000	1,736,042	1,945,523	1,800,000	1,900,000	163,958
40105 Prior Year's Pledges	30,000	8,471	8,471	10,000	80,168	71,697
40130 Interest & Dividends	2,000	2,000	1,306	1,000	1,300	(700)
40140 Miscellaneous Income	40,000	40,000	61,140	35,000	40,000	0
40145 Congregational Development Income	25,000	25,000	25,000	25,000	25,000	0
40175 Income Designated for Legal Expenses	317,600	317,600	395,170	350,021	350,000	32,400
00000 PPP loan Forgiveness Income		121,000	142,151	0	0	(121,000)
TOTAL INCOME	2,394,600	2,250,113	2,578,761	2,221,021	2,396,468	146,355

**Pledges-Parishes and Missions**: Estimated pledges from congregations based on voluntary asking of 10% of anticipated budget operating income for the coming year from each congregation.

Prior Year's Pledges: Pledges received for the previous year after closing the books on that year.

Interest and Dividends: Earnings from short-term investments and bank accounts.

Miscellaneous Income: Rental income, gain on investments, and miscellaneous undesignated income.

Congregational Development Income: Income from the Advancement Society to be applied to Vicar's salary at Resurrection, N. Chas. See Page 3.

**Income Designated for Legal Expenses:** Gifts and payments from churches designated for Legal Expenses.

**PPP Loan Forgiveness Income:** Income forgiven as a grant in 2020.

	2020	2020	2020	2021	2021	Variance
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	Budget	Budget		Request	Draft	Compared to
				& 1st Draft		<b>Revised Budget</b>
DEPARTMENT OF CONGREGATIONAL DEVELOPMENT						
50185 Charleston, St. Andrew's Mission	73,483	73,483	73,533	73,483	73,483	0
50187 Charleston, St. John's Chapel	84,826	84,826	84,826	84,826	84,826	0
50195 Resurrection, North Charleston	50,000	50,000	50,000	50,000	50,000	0
Total Charleston/West Charleston Deanery	208,309	208,309	208,359	208,309	208,309	0
Total Congregational Support	208,309	208,309	208,359	208,309	208,309	0
50253 Church Planting	15,000	15,000	2,648	25,000	25,000	10,000
50254 Church Revitalization	5,000	5,000	0	10,000	10,000	5,000
50255 Development Reserve	12,000	5,000	0	5,000	32,609	27,609
50270 Meetings, Travel, and Misc.	500	0	0	0	0	0
Sub-total	32,500	25,000	2,648	40,000	67,609	42,609
TOTAL CONGREGATIONAL DEVELOPMENT	240,809	233,309	211,007	248,309	275,918	42,609

**Congregational Support:** Requests from missions and parishes for financial assistance to support staffing needs, capital improvement, or general operating budget. The Department of Congregational Development receives all requests and makes recommendations based on an individual analysis of each congregation's needs and according to principles for weighing grant requests as adopted by the department.

Charleston, St. Andrew's Mission: Support for Vicar's salary and benefits.

Charleston, St. John's Chapel : Support for Vicar's salary

**Resurrection, North Charleston:** Support for Vicar's salary package; \$25,000 from Advancement Society as shown in Congregational Development Income line 40145. \$25,000 from the Diocese.

**Church Planting:** Reimbursement to Canon for Church Planting's church to help offset the payroll cost of his diocesan work. Off-budget fund of approximately \$30,000 remains to be used for church planting expenses.

Church Revitalization: Travel and expenses for a Canon for Church Revitalization.

Development Reserve: An emergency account to aid congregations in unforeseen and unbudgeted situations.

	2020 Original Budget	2020 Revised Budget	2020 Actual	2021 Initial Request & 1st Draft	2021 2nd Draft	Variance 2021-2020 Compared to Revised Budget
DEPARTMENT OF STUDENT MINISTRIES						
EVENTS - IN DIOCESE						
50330 Re: Generate	500	500	0	500	500	0
50332 Refuge	500	500	460	500	500	0
50335 Mondo Weekend	500	500	(53)	500	500	0
50347 Scholarships	300	300	0	500	500	200
00000 Middle School Discipleship Event	0	0	0	500	500	500
EVENTS - OUT OF DIOCESE						0
50378 Anglican Partnerships	1,500	1,500	10	1,500	1,500	0
TRAINING & SUPPORT						0
50385 Volunteer Training	500	500	0	500	500	0
50388 Student Minister Training	2,000	2,000	754	2,000	2,000	0
50391 Youth Commission	1,000	1,000	427	1,200	1,200	200
50392 Pastoral Care	1,200	1,200	150	1,200	1,200	0
50394 Resources	1,000	1,000	1,006	1,000	1,000	0
50396 Program Development	2,750	2,750	0	3,000	3,000	250
ADMINISTRATION						0
50317 Coordinator Salary	73,367	73,367	73,367	73,367	73,367	0
50318 Coordinator Insurance, FICA, Retirement	19,513	19,513	19,181	19,976	19,872	359
50319 Coordinator Continuing Ed	1,500	500	475	1,500	1,500	1,000
50320 Coordinator Travel	3,000	1,500	94	3,000	3,000	1,500
50315 Communications	3,000	3,000	3,432	3,500	3,500	500
TOTAL STUDENT MINISTRIES	112,130	109,630	99,303	114,243	114,139	4,509

Re:Generate: High School fall conference.

Refuge: High School spring retreat.

Mondo Weekend: Middle School fall conference.

**Scholarships:** Assists those in need to attend conferences and retreats.

Middle School Discipleship Event: Replaces prior Jesus Weekend event for confirmation-age youth.

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Anglican Partnerships: To participate in, support, or create global Anglican partnerships. Travel and Conference Fees as needed.

Volunteer and Student Minister Training: Resources and meeting expenses for training.

Youth Commission: Training, shirts, meals associated with serving on diocesan events and convention.

Pastoral Care: Expenses related to mentoring and caring for youth ministers.

**Resources:** To review and share curriculum, books; buy resources for general use.

Program Development: Compensates for expertise and guidance for developing and running events.

Student Ministries Coordinator Salary & Benefits: The salary and benefits package for the Coordinator

**Communications:** Coordinator cell phone, internet, web site hosting, data and software updates, postage & misc.

#### DEPARTMENT OF COLLEGE AND YOUNG ADULT MINISTRIES

50525 The Citadel Chaplain	44,693	44,693	44,693	22,347	22,347	(22,346)
TOTAL COLLEGE AND YOUNG ADULT MINISTRIES	44,693	44,693	44,693	22,347	22,347	(22,346)

The Citadel Chaplain: Supplement to support salary and benefits for the full-time Citadel chaplain.

	2020	2020	2020	2021	2021	Variance
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	Budget	Budget		Request	Draft	Compared to
				& 1st Draft		<b>Revised Budget</b>
DEPARTMENT OF CHRISTIAN FAITH FORMATION						
50687 Communication and Technology	4,000	4,000	2,673	4,000	4,000	0
50693 Resourcing	1,300	1,300	1,340	1,300	1,300	0
50691 Leadership Development	1,200	1,200	1,364	1,200	1,200	0
DIOCESAN MINISTRIES						0
00000 Men's Ministry	5,000	5,000	2,942	3,000	3,000	(2,000)
00000 Women's Ministry	500	500	0	500	500	0
00000 Grandparenting Ministry	5,000	5,000	800	5,000	5,000	0
00000 Children & Family Ministry	3,000	3,000	29	2,000	2,000	(1,000)
00000 Marriage Ministry	1,000	1,000	0	1,000	1,000	0
DCFF COORDINATOR						0
50665 Coordinator Salary	65,119	65,119	65,119	65,119	65,119	0
50675 Coordinator FICA, Ins. & Retirement	24,851	24,851	24,589	25,829	25,392	541
50681 Coordinator Travel	2,500	1,500	298	500	500	(1,000)
50685 Coordinator Continuing Ed	1,000	10	10	1,000	1,000	990
TOTAL CHRISTIAN FAITH FORMATION	114,470	112,480	99,164	110,448	110,011	(2,469)

The new mission statement for the department is "The Church and the home working together to make disciples through the ages and stages of life."

**Communication and Technology:** This includes the costs of internet, cell phone, publicity, and web site. Includes ongoing project to make an online Orientation Manual to assist our churches in connecting our ministries together.

Resourcing: This cost covers one year of Right Now Media for churches to access a video catalogue of Bible studies.

**Leadership Development:** Investing in leaders through time and trainings is essential as ministries expand and grow. We are establishing hubs of leaders in several locations in the the diocese, training and equipping them with resources to keep up with the growth.

**Diocesan Ministries:** To provide support and partnership opportunities for the various ministries of the diocese which fall under the Department of Christian Faith Formation Funds will be used to support conferences, travel, meetings, publicity, training, video conferencing, etc. as needed

**DCFF Coordinator Salary & Benefits:** The salary and benefits package for the Coordinator for the DCFF including expenses for him to attend professional development opportunities and general travel around the diocese.

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	Budget	Budget		Request	Draft	Compared to
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DEPARTMENT OF SOCIAL MINISTRIES						
50740 Hispanic Ministries	38,000	38,000	38,000	38,000	38,000	0
TOTAL SOCIAL MINISTRIES	38,000	38,000	38,000	38,000	38,000	0

**Hispanic Ministries:** Funding to assist with personnel and operations costs for "the Church on the Move" taking church to our Hispanic friends who otherwise would not be reached. Additional funds will still need to be raised throughout the diocese to maintain this ministry. This will fund payroll for Fr. David Dubay (\$18,000) and Mr. Rodrigo Sousa (\$12,000). The remainder will provide food and supplies at worship services and upkeep and fuel and maintenance for Hispanic Ministries van.

#### DEPARTMENT OF STEWARDSHIP

50842 Training Conferences	5,000	0	0	0	0	0
TOTAL STEWARDSHIP DEPARTMENT	5,000	0	0	0	0	0
Stewardship Program: An allowance for training conferences in Stewardship. No	request for 2021.					
DIVISIONS OF MUSIC & EVANGELISM						
50860 Division of Liturgy & Church Music	0	0	0	0	0	0
50865 Division of Evangelism	2,500	0	0	0	0	0
TOTAL MUSIC & EVANGELISM	2,500	0	0	0	0	0
Division of Liturgy & Music: No request since 2017.	2,500	0	0	0	0	0
[		0	0	0	0	0
Division of Liturgy & Music: No request since 2017.		0	0	0	0	0
<ul><li>Division of Liturgy &amp; Music: No request since 2017.</li><li>Division of Evangelism: Funding to hold workshops in 2020. No request for 2021.</li></ul>		<b>0</b>	<b>0</b>	0 0	<b>0</b> 50,000	<b>0</b> 50,000

Support for St. Christopher Camp & Conference Center: Support for their budget in 2021.

	2020 Original Budget	2020 Revised Budget	2020 Actual	2021 Initial Request & 1st Draft	2021 2nd Draft	Variance 2021-2020 Compared to Revised Budget
EPISCOPAL OFFICE						
THE BISHOP						
50907 Bishop Lawrence Salary	109,246	95,590	95,590	109,246	109,246	13,656
50908 Bishop Lawrence Utilities & Hsg. Allow.	16,250	13,650	16,250	16,250	16,250	2,600
50909 Bishop Lawrence Ins. & Retirement	40,101	36,422	35,102	41,018	40,731	4,309
50911 Bishop Lawrence Annuity	10,000	10,000	10,000	10,000	10,000	0
50912 Bishop Lawrence Travel & Expenses	35,000	25,000	11,670	35,000	35,000	10,000
THE SUFFRAGAN BISHOP						0
50941 Suffragan Bishop's Annual Retirement Supplement	19,200	19,200	19,200	19,200	19,200	0
BISHOPS' ASSISTANCE						0
50960 Canon to the Ordinary Salary	55,148	55,148	55,148	51,881	51,881	(3,267)
50961 Canon to the Ordinary Housing Allowance	32,625	32,625	32,625	35,892	35,892	3,267
50962 Canon to the Ordinary SS Allowance	4,176	4,176	4,176	4,176	4,176	0
50965 Canon to the Ordinary Ins. & Retirement	29,607	29,607	29,851	30,585	30,148	541
50967 Canon to the Ordinary Travel & Expenses	2,500	1,500	356	1,500	2,500	1,000
50968 Canon to the Ordinary Cont. Ed.	750	0	18	500	750	750
53226 Canon Theologian Salary	11,108	9,720	9,720	9,720	11,108	1,388
53227 Canon Theologian Housing Allowance	21,088	17,525	17,525	17,525	21,088	3,563
53228 Canon Theologian Retirement	3,924	3,014	3,014	3,014	3,924	910
53229 Canon Theologian Soc. Sec. Allowance	978	577	577	577	978	401
53231 Canon Theologian Travel & Expenses	2,000	1,500	2,039	1,500	2,000	500
BISHOP TRANSITION EXPENSES						0
00000 Search Committtee Expenses	0	0	2,093	50,000	50,000	50,000
00000 Special Election Convention Expenses	0	0	0	7,500	7,500	7,500
00000 Reserve for 2022 Consecration and Transition Expenses	0	0	0	25,000	25,000	25,000
TOTAL EPISCOPAL OFFICE	393,701	355,254	344,954	470,084	477,372	122,118

Bishop's Salary and Benefits: Salary package including the usual travel, lodging, and meals away from home, automobile purchase, continuing ed, books, and entertainment expenses.

Suffragan Bishop's Retirement Package: A lifetime annual retirement supplement as approved by council at its January 30, 2007 meeting.

Canon to the Ordinary Salary and Benefits: Salary package for the Canon to the Ordinary.

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			& 1st Draft		<b>Revised Budget</b>

Canon Theologian: A part time position with duties assigned by the Bishop.

**Bishop Transition Expenses:** Expenses for the search committee which includes meetings, travel and lodging for committee members and candidates; special election convention and an allowance to set aside funds for 2022 to help cover consecration, moving expenses, and other transition costs.

#### COMMUNICATIONS

TOTAL COMMUNICATIONS	120,733	99,733	99,023	121,556	121,452	21,719
	2,000	1,000	540	1,000	1,000	Ŭ
51019 Director of Communications: Travel & Contin Ed	2,000	1,000	540	1,000	1,000	0
51017 Director of Communications: FICA, Ins., Retirement	17,683	17,683	17,494	18,146	18,042	359
51015 Director of Communications: Salary	63,000	63,000	63,000	63,000	63,000	0
51020 Communications Assistance	10,000	5,000	2,192	7,500	7,500	2,500
51020 Memberships & Subscriptions	600	600	124	600	600	0
51009 Office Supplies	350	350	431	350	350	0
51013 Telephone Expenses	1,200	1,200	1,366	1,500	1,500	300
51014 Photography/Videography Expense	500	500	609	500	500	0
51012 Internet and Web Site Expenses	5,400	5,400	9,437	9,000	9,000	3,600
51011 E-Newsletter Expenses	1,000	1,000	1,004	960	960	(40)
51010 Jubilate Deo Production Expense	19,000	4,000	2,826	19,000	19,000	15,000

Jubilate Deo Production Expense: The cost of negative preparation, printing, mailing, and incidental supplies needed in the publication and mailing of the diocesan newspaper. Currently 3 issues per year.

E-Newsletter Expense: Ongoing program costs to create and distribute the bi-weekly e-newsletter.

Internet and Web Site Expenses: Costs for web site hosting and updating, e-mail boxes, office internet, software, and on-line registration and payment processing for diocesan events.

Photography/Videography Expense: Fees for use of stock photography in Jubilate Deo and newsletter, as well a provision to hire professional photographers for events as needed.

Telephone Expense: Long distance and cell phone charges related to the newspaper and other communications as needed.

Office Supplies: Incidental usual office supplies.

**Communications Membership/Subscriptions:** Includes the cost for local newspapers, Creative Live, Adobe Suite, etc.

2020	2020	2020	2021	2021	Variance
Original	Revised	Actual	Initial	2nd	2021-2020
Budget	Budget		Request	Draft	Compared to
			& 1st Draft		<b>Revised Budget</b>

**Communications Assistance:** To hire a part time temporary assistant to to fill in for Communications Director during her time off, and to assist with social media and website updates. This request also includes funds to venture into video and audio recordings for the website, and to assist churches with their communications needs.

Director of Communications Salary and Benefits: Salary package for the director, who prepares the Jubilate Deo, the bi-weekly e-newsletter, and other communications in the diocese.

#### **OUTREACH MINISTRIES**

51043 Provincial Affiliation Support (ACNA)	204,700	181,151	181,152	187,100	204,647	23,496
51064 Canterbury House	3,000	0	0	0	0	0
TOTAL OUTREACH MINISTRIES	207,700	181,151	181,152	187,100	204,647	23,496

Provincial Affiliation Support: To provide for Provincial Affiliation Support to the Anglican Church in North America.

Other Gifts: Modest gifts to a number of diocesan and regional institutions governed by independent boards of directors, thereby keeping before us our continuing relationship to them.

DIOCESAN ADMINISTRATIVE STAFF						
53057 Administrative Staff Salaries	195,012	195,012	193,603	195,012	195,012	0
53060 Administrative Staff Insurance, FICA, & Retirement	60,392	60,392	59,149	62,244	54,849	(5,543)
53063 Admin. Staff Travel & Continuing Ed	4,000	500	1,630	500	4,000	3,500
53065 Contract Staffing	750	750	948	1,000	1,000	250
TOTAL ADMINISTRATIVE STAFF	260,154	256,654	255,330	258,756	254,861	(1,793)

Administrative Staff Salaries and Benefits include those of the Assistant Treasurer/Administrator, the Human Resources Manager, Bishop's Assistant, and Diocesan Receptionist.

Administrative Staff Travel & Continuing Education: Mileage and continuing education allowance for the administrative staff.

Contract Staffing: To allow for outside accountant to come in and reconcile all bank statements, thereby maintaining proper internal controls.

	2020 Original Budget	2020 Revised Budget	2020 Actual	2021 Initial Request & 1st Draft	2021 2nd Draft	Variance 2021-2020 Compared to Revised Budget
PROPERTY AND EQUIPMENT EXPENSES						
53077 Hdqtrs. Insurance & Workman's Comp	62,000	62,000	70,221	65,000	70,000	8,000
53083 Electricity & Water	9,000	6,000	6,914	6,800	6,900	900
53085 Telephone	9,000	9,000	10,424	10,000	10,000	1,000
53090 Office Supplies and Postage	18,000	17,000	14,397	15,000	15,000	(2,000)
53091 Bankcard Merchant Fees	700	700	630	700	700	0
53092 Maintenance and Supplies	19,500	19,500	16,601	15,000	20,000	500
53097 18 Hanover St. Maintenance & Utilities	10,000	0	0	5,000	10,000	10,000
53100 Maintenance-Cathedral Charge	12,500	6,250	6,250	6,250	6,250	0
53103 129 Coming St. Maintenance	12,000	6,000	6,000	6,000	12,000	6,000
53105 Janitorial Service	6,900	6,900	5,129	5,530	5,530	(1,370)
53110 Office Equipment Replacement/Leases	20,000	20,000	27,604	20,000	24,000	4,000
53112 Depreciation Expense	7,261	7,261	7,261	2,000	2,000	(5,261)
53115 Network Software & Hardware	18,500	18,500	25,449	18,500	18,500	0
TOTAL DIOCESAN HOUSE AND PROPERTY EXPENSES	205,361	179,111	196,880	175,780	200,880	21,769

Comprehensive, Liability, Property, & Workman's Comp Insurance: Comprehensive liability, flood, and property insurance on all diocesan-owned property. Workman's compensation insurance covers diocesan employees, excluding St. Christopher Camp and Conf. Ctr. employees. It also includes non-owned auto liability and a fidelity bond.

Electricity and Water: Utilities for the diocesan house.

Telephone: Includes local and long-distance charges for the diocesan house, internet phone system, staff cell phones, and annual maintenance on telephone system.

Office Supplies, Postage: General office supplies and small office equipment purchases not attributable to a committee or department.

Bankcard Merchant Fees: Credit card and ACH fees associated with online registrations and payments, not attributable to a specific ministry department.

Maintenance and Supplies: Expenses in this category include security system monitoring, repairs and routine maintenance on the building and all equipment. To prepare for anticipated large diocesan house improvements, an annual amount of \$10,000 is added to this item to escrow in a special fund.

18 Hanover St. Maintenance & Utilities: Routine maintenance, insurance, and Charleston County user fees at St. John's Chapel. The diocese owns this building .

Variance	2021	2021	2020	2020	2020
2021-2020	2nd	Initial	Actual	Revised	Original
Compared to	Draft	Request		Budget	Budget
<b>Revised Budget</b>		& 1st Draft			

Maintenance-Cathedral Charge: Allowance paid to the Cathedral of St. Luke & St. Paul to defray the cost of regular use of the building for diocesan-sponsored meetings and events, and use of their sexton as needed.

**129 Coming St. Maintenance:** Routine landscape fees, maintenance, termite bond renewal, and Charleston County user fees for rental property. These expenses are offset by rental income on page 2.

Janitorial Service: Payments to outside cleaning service for the diocesan house.

**Office Equipment Replacement/Leases:** Covers the cost of capital lease payments on the copiers, mailing machine, maintenance and replacement of computers, equipment, and other purchases.

Depreciation Expense: Office Contents and capital improvements over \$5,000 in cost are capitalized and expensed over the useful life of the item in this category.

Network Software and Hardware: Hosting and support service for headquarters software and upgrades to the network as needed. Also includes network maintenance contract.

Audit: An annual audit is performed on the Diocese, Trustees, and St. Christopher Camp & Conference Center. This is the diocesan operations portion of the total cost.

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	Original	Revised	Actual	Initial	2nd	2021-2020
	Budget	Budget		Request	Draft	Compared to
				& 1st Draft		Revised Budget
DIOCESAN PROGRAM, CONFERENCE, and OTHER EXPENSES						
53140 Diocesan Convention Expense	10,000	5,000	5,000	10,000	10,000	5,000
53142 ACNA delegates to Provincial Assembly/Council	10,000	10,000	10,000	10,000	10,000	0
53144 ACNA Executive Committee Meeting Expense	500	500	0	500	0	(500)
53145 Expense of Council & Other Committees	8,000	4,000	4,636	6,000	6,000	2,000
53163 Retiree Medicare Supplement	20,000	19,748	18,672	19,748	18,192	(1,556)
53165 Commission on Ministry Expense	4,000	4,000	3,393	4,000	4,000	0
53167 Clergy Conference/meetings	5,000	5,000	75	5,000	5,000	0
53168 Sexual Harassment/Abuse Prevention Training	7,800	7,800	6,650	6,650	6,650	(1,150)
53170 Clergy Spouse's Conference	4,000	4,000	3,983	4,000	4,000	0
53171 Vocational Deacons' Training Program	5,000	5,000	5,000	0	5,000	0
53172 Legal Expenses	566,350	566,350	466,570	400,000	400,000	(166,350)
53173 Payroll Processing Program	400	400	0	0	0	(400)
53174 Internal Audit Program	600	600	0	500	0	(600)
00000 Loan Interest	0	0	1,119	0	0	0
53120 Audit	7,700	7,700	8,000	8,000	8,000	300
00000 Reserve for Contigencies	0	0	0	0	50,000	50,000
TOTAL DIOCESAN PROGRAM AND CONFERENCE EXPENSES	649,350	640,098	533,098	474,398	526,842	(113,256)

**Diocesan Convention Expense:** The expenses for the annual diocesan convention vary greatly from year to year depending on location and events. This amount goes into the convention fund. Convention expenses include the cost of printing the journal.

ACNA Delegates to Provincial Assembly/Council: Escrowed amount to send approximately 20 delegates to Provincial meeting in 2021.

ACNA Executive Committee Meeting Expense: Travel and registration expense for our chancellor to attend the meetings.

Expense of Council & Special Committees: This includes all meetings, travel, and office expenses relating to Council, Standing Committee, and any other special meetings or committees not otherwise provided for in another department.

**Group Health Insurance-Retirees:** Health insurance premiums for the supplement to Medicare for clergy who retired prior to 2013. Premiums are paid on a "sliding scale"; those retirees with less in retirement income receive more of their premium paid by the diocese and vice-versa.

**Commission on Ministry Expense:** Those expenses associated with the ordination process including COM meetings and conferences, background checks, travel and lodging to the annual provincial provincial conference on ministry development, and fees paid to the General Board of Examining Chaplains for candidates to take the General Ordination Examination.

Variance	2021	2021	2020	2020	2020
2021-2020	2nd	Initial	Actual	Revised	Original
Compared to	Draft	Request		Budget	Budget
Revised Budget		& 1st Draft			

Clergy Conference: Subsidy for expenses associated with annual gathering(s) of diocesan clergy.

Sexual Harassment and Abuse Prevention Training: To provide funding for instruction, mileage, copying, etc. and the online training program provided by Praesidium.

Clergy Spouse Conference: An annual retreat for spouses of clergy. Most of the expense is covered by registration fees, however, an amount is needed from the budget to keep it affordable.

Vocational Deacon's Meetings: Funding to provide scholarships for the class members.

Legal Expenses: Anticipated legal expenses for 2021. This is offset by anticipated income from churches and gifts shown on page 2.

Payroll Processing Expenses: Costs to assist missions in the Diocesan Payroll Program.

Internal Audit Program: Expenses for the diocesan internal auditor.

**Reserve for Contingencies:** An allowance for unforeseen expenses as needed.