

The Anglican Diocese of South Carolina

Notification/Release of Information Form

Revised Dec. 15, 2016

The purpose of this form is to notify you that a background check will be conducted on you in the course of consideration for employment with (please print clearly):

**\*\*PLEASE INCLUDE A COPY OF A DRIVER’S LICENSE OR OTHER LEGAL ID\*\***

Church Name: \_\_\_\_\_

**Requested background check:    criminal only    criminal/credit    criminal/credit/drivers**

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_    Male    Female

Social Security Number: \_\_\_\_\_

Driver’s License Number: \_\_\_\_\_ State of Issue: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

In connection with this request I authorize all corporations, former employers, credit agencies, educational institutions, law enforcement agencies, city, state, county and federal courts, and military services to release information about my background, including, but not limited to, information about my employment, education, consumer credit history, driving record, criminal record, and general public record history to the person or company with which this form has been filed, or their agents, This releases the aforesaid parties from any liability and responsibility for the collection of the above information.

Applicant’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Clergy requests: email or fax Beth Snyder, [bsnyder@adosc.org](mailto:bsnyder@adosc.org) or 843-723-7628 Lay requests: email or fax Susan Burns, [sburns@adosc.org](mailto:sburns@adosc.org) or 843-662-7077